



Weston • Ocoya • McDowell • Meadows • Chenoa • Pontiac • Fairbury • Flanagan • Lexington • Sunbury

## E-Mail Transactions Agreement

Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Name on Account: \_\_\_\_\_

Please Print

E-Mail Address(es) to send information:

\_\_\_\_\_ ; \_\_\_\_\_

As of the date on this document, Prairie Central Cooperative will substitute sending paper-based documents listed below by mail for this account with email attachment documents in electronic format.

### **Contract Confirmations**

When a verbal purchase contract is made for future delivery to Prairie Central Cooperative, the confirmation of that transaction will be sent via email and can be returned to us signed and either faxed, e-mailed, or with a response from an email address listed above confirming that all information is correct. If there are any discrepancies, notification will be made immediately. Unless otherwise noted by the undersigned, all e-mail confirmations will be deemed to have been signed by the parties hereto.

### **Delivery Sheets, Settlement Sheets, Payment Notification**

Upon closing a delivery sheet, settling grain that has been sold, or notification of payment by ACH, an email notification will be sent to the above e-mail addresses in place of written documentation by mail.

I agree to allow Prairie Central Cooperative to use e-mail as a form of communication with this account.

\_\_\_\_\_

Please sign here

Prairie Central Cooperative:

By: \_\_\_\_\_

Please sign and return one copy. Keep a copy for your records.